

**ECKERSLEY-HALL BUILDING COMMITTEE
MONDAY, DECEMBER 9, 2013
POLICE DEPARTMENT COMMUNITY ROOM
6:00 PM**

Members Present: Ron Klattenberg, Trevor Davis, Ryan Kennedy, Annabelle Malone, Phil Pessina, Larry Riley
Members Absent: Augie DeFrance IV, Ed Dypa, Ed Monarca, Bill Wasch
Others Present: Beth Lapin (staff); Steve June (SP+A); Deb Stanley (Rec Dept)

1.0 OPEN MEETING

Chair Ron Klattenberg opened the Eckersley Hall Building Committee Meeting at 6:06 PM at the Police Department Community Room.

2.0 APPROVAL OF MINUTES

Chair Klattenberg asked for approval of the November 25, 2013 minutes. Annabelle Malone made the motion to accept, seconded by Larry Riley. The vote to approve was unanimous, with one abstention.

**3.0 FINANCIAL REPORT
FINANCIAL STATEMENT**

Beth presented the financial report. Expenses since the previous report were limited to the secretary/assistant position. Moved by Larry Riley and seconded by Trevor Davis, the financial report acceptance passed unanimously.

Ron also provided a financial report. He highlighted two changes: (1) CEFIA, now \$38.5K, will be charged against Bond #2 and (2) due to technicalities with grants, the military museum is now funded at zero. Ron suggested the idea that the building belong to the city with a long-term lease to the military museum.

BUDGET ITEMS

The committee received an invoice from Pete Tavino for \$600 for continued work on Phase 3, related to the loop field inspection and production of As Built Drawing. Trevor Davis made the motion to accept, seconded by Larry Riley. The vote to approve payment was unanimous.

4.0 PUBLIC COMMENTS

There were no comments.

5.0 NEW BUSINESS

ARESCO CONSTRUCTION SCHEDULE AND UPDATE

Joe Aresco was unable to attend the meeting but Beth reported that the geothermal lines were installed and Aresco was continuing interior demolition and attic work and was getting ready to begin rough in of plumbing and HVAC.

SILVER/PETRUCELLI CONSTRUCTION ACTIVITY REPORT

Steve June (SP+A) reported they started digging a pit for the elevator and encountered large material. There also was flooding in basement due to fill in the southern parking lot.

MIDDLETOWN GARDEN CLUB

The committee decided to put this on hold until manager was on board.

SENIOR CENTER FURNITURE

Steve June provided plans to review furniture needs and questions to address and he will make a room-by-room list. The committee agreed to try to visit the Waterbury Senior Center, which WB Mason furnished, on Saturday, January 18th.

Beth reviewed the state contract list, which included a number of potential vendors.

ARTS & CULTURE COMMISSION

Annabelle, Ed D and Ron will address this after manager of senior center is selected. Steve June will indicate which walls are available for artwork.

7.0 OTHER BUSINESS

2014 CALENDAR

After meeting with Rosa from the PD, Beth presented a final calendar for 2014, with only one change (July 14). Ryan Kennedy made the motion to accept, seconded by Trevor Davis. The vote to approve payment was unanimous.

QUORUM

Using Robert's Rules, the current quorum number would be six members, unless modified by the committee. The committee recommended that five members make the quorum. Trevor Davis made the motion for Ron to present this to the city's legal to determine if it might be possible. Seconded by Phil Pessina, the vote to approve was unanimous.

8.0 ADJURNMENT

Chair Klattenberg asked for a motion to adjourn. Made by Annabelle Malone and seconded by Trevor Davis, the vote was unanimous and the meeting adjourned at 7:06 PM.